

Regular Commissioners Meeting
February 19, 2025

PRESENT

Commissioners: Kirk Damon, Tom Perry

Chiefs: Steve Riggs, John Leander, Tom Miller

Secretary: Sarah Smith

Absent: Dave Lohman

Chairman called the meeting to order at 7:00 pm.

Motion made and approved to accept the January 15, 2025, minutes as presented.

PUBLIC COMMENTS:

OLD BUSINESS

NEW BUSINESS

1. **Secretary/Treasurer's Report:** There was a beginning cash balance of \$384,495.76. We had a collective cash increase of \$1,781.18, and a collective cash decrease of \$12,078.11, leaving a balance of \$374,198.83. The reserve fund remains the same at \$220,000.
2. **State Auditor's Final Report** submitted for information.
3. **NERIS point of contact letter** signed by commissioners.

CORRESPONDENCE

DOH free naloxone to first responders

SAO notification of exit conference, completion of audit

Skagit County Auditor – commissioners' questionnaire

CHIEFS REPORTS

Chief Miller: Done with EVIP by Sunday, including 2 CDL drivers. Air compressor being replaced; ordered from Home Depot. OTEP will be March 10 at Allen Station.

Chief Riggs: Overhead Door came to address pulley in north door, serviced all doors. Fire alarm system issue – failed heat detectors; repairs completed. Parts backordered for 521, still in service. Association bought all new chairs for training room. Notice for upgrade to CAD use – 24th 5am-11am, likely done by 7am; 25th 5am – 2pm, likely done by 11am ESO will not be functioning. Chiefs Assoc looking at program

called Tablet Command – provide tablets that allows for response and scene command. Discussion of cost. Possibly tablets would be free via EMS levy. Uses cell phone technology. FYI: If we call for 2nd alarm, should give a travel channel, remind dispatch if needed. OTEP soon.

Chief Leander: Training focused on building utility, asbestos awareness, CPR/First aid certification. 512 now up at Chuckanut Ridge garage, in service. Working through driver training, 13 drivers completed. 5 drivers can respond in 512. EMS contract now signed, able to order medical supplies. With said EMS funding, need to replace all AEDs. Discussion of correcting the number of AEDs in use in district to 7 units, purchase reimbursement. Rough cost \$24k for 7 units. Request for approval from commissioners for Leander to sign for placing order for 7 units. Zoll (manufacturer) says will ship as available. Discussion of what can be done with surplus units. Riggs said Burlington fire giving them to other municipal offices, just not frontline vehicles.

Motion made, approved to allow Leander to sign for purchase of 7 AED units from Zoll. Discussion of use of old 512. Waiting for Commissioner Lohman to return from vacation to discuss surplus process.

COMMITTEE REPORTS: Commissioner Perry and Bill LaCount had safety committee meeting. General topics discussed.

GOOD OF THE ORDER: Discussion of response to dryer fire at Knutsen’s on Allen West. Required a confined-space response. Burlington firefighters able to respond. Our volunteers not trained for confined space. Using the Burlington ladder truck essential to safely responding.

Chief Riggs mentioned that Olympic Pipeline does PowerPoint presentation and facility tour on Ovenell Road in April. Riggs will send email reminder.

AUDIT OF VOUCHERS

Proceeded with the audit of the vouchers and paying bills. Motion made, seconded, and passed to approve the utility voucher dated February 5, 2025, in the amount of \$2,617.95 and submitted on February 7, 2025. Motion made, seconded, and passed to approve all expenses on the voucher dated February 19, 2025 in the amount of \$93,683.80.

Meeting was adjourned at 7:35 pm.

Tom Perry, Chairman

Kirk Damon, Commissioner

Skagit County Fire Protection District

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PO Box 116 Bow WA, 98232

Allen, Edison, Samish Island

David Lohman, Commissioner

Sarah Smith, Secretary