

## Regular Commissioners Board Meeting

April 15, 2026

**CALL TO ORDER:** Commissioners: Dave Lohman, Kirk Damon, Tom Perry  
Chiefs: Steve Riggs, Tom Miller, Greg Clayton  
Secretary: Madison Ozaki

Commissioner called the meeting into order at 7:02 pm.

Motion made and approved to accept the March 18th, 2026 minutes as presented.

### **Introduction of District Secretary**

**PUBLIC COMMENTS:** None

### **OLD BUSINESS:**

1. **Samish Island PSE Solar battery noise complaint:** Chief Miller reported on the proposed temporary enclosure and easement related to the solar battery noise reduction plan and shared photos of the enclosure design. Community members requested a written action plan addressing potential thermal events; Chief Miller advised that these requests should be directed to PSE. Chief Miller also requested signatures from the commissioners for the temporary enclosure and easement, which were provided.
2. **Levy lift:** All comments received have been incorporated. A motion was made to move forward adopting resolution 2026-01; all were in favor.  
Volunteer Steven Dahl is working on the public relations program and organizing committees both in support and opposition. Each committee will consist of one spokesperson and two members.  
A special commissioners meeting will be held at the Edison Fire Station, on May 6th at 7:00 pm, during which volunteers will be solicited for volunteering on committees with the upcoming levy proposition.
3. **Allen Station SCBA fill station:** As noted at the previous board meeting, the compressor for the SCBA fill station is currently out of service. It was determined that the compressor unit can be replaced independently, rather than replacing the entire compressor station. Two options were presented for purchase (refer to attachments.)  
Tabled until the next meeting.

4. **Apparatus Tires:** It was determined that Samish Island 536 steers (2013) will be replaced first. An action plan will be developed to schedule the replacement of 529 steers (2016) and 521 steers (2018). Paul Wagoner will coordinate.
5. **Surplus Trucks:** The Brindlee Mountain Listing and Marketing Commission Agreement was presented for the listing and sale of surplus trucks. Tom will provide odometer photographs. Commissioner Lohman will follow up via email with Darrington Fire.

**NEW BUSINESS:**

1. **Fit Testing:** Interlocal agreement signed with City of Mount Vernon for Fit Testing.
2. **Secretary/Treasurer's Report:** See attached financial report.
3. **EMS Licensing:** Volunteer Adrian Mintz provided a memo outlining the requirements for the Department of Health (DoH) Basic Life Support (BLS) Aid renewal application to ensure continued provision of BLS services. Equipment lists will need to be reviewed, as additional items are now required, and Patient Care Report (PCR) documentation must be increased. Approval was granted by the commissioners to move forward.
4. **District digital storage:** Volunteer Adrian Mintz proposed the development of a public-facing website for Fire District 5 to provide information on the district's purpose, needs, records, stations, volunteer opportunities, and other resources for taxpayers. The domain name *SkagitFire5.org* was selected. The anticipated timeline for completion is several weeks. Adrian Mintz will serve as the project lead and will engage additional volunteers as needed. Routine updates will be managed by the secretary or another authorized volunteer, while larger maintenance needs will be handled by Adrian Mintz. A proposed budget of \$300 for the first year was presented and approved.
5. **Records Request:** Done.

**CORRESPONDENCE:**

Registration form for Chelan Fire Conference  
MES Letter Stating SCBA service required  
Title for 532

**CHIEFS' REPORTS:**

**Chief Miller:** PSE Solar Battery Noise Complaint

**Chief Clayton:** A total of 21 calls have occurred since the last meeting. Andy led a Critical Incident Stress Debriefing (CISD) session for responders following a difficult CPR call. Training topics for the month included Technical Rescue Awareness, Water Supply for Initial Attack, and Basic Rope Rescue. He also met with Skagit 911 to service department radios.

**Chief Riggs:** R&H was awarded the contract for the furnace replacement in the amount of \$5,300. Installation is scheduled for April 21, 2026. Chassis has arrived. A grant application was submitted and \$17,200 was awarded. The grant requires Fire Fighter II-level wildland training to be completed in the fall. Approval is requested for the purchase, with invoices to be submitted within 120 days as required.

**COMMITTEE REPORTS:** None

**GOOD OF THE ORDER:**

A cross-station training group convened, with representation from all three stations, to develop a centralized Google Doc containing training materials for access across all departments.

**AUDIT OF VOUCHERS:**

Proceeded with the audit of the vouchers and paying bills. Motion made, seconded, and passed to approve the utility voucher dated April 2nd, 2026, in the amount of \$1003.47 and submitted on April 3rd. Motion made, seconded, and passed to approve all expenses dated April 15, 2026, in the amount of \$4024.01

**Meeting was adjourned at 8:38 pm.**

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Tom Perry, Chairman

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Kirk Damon, Commissioner

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David Lohman, Commissioner

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Madison Ozaki, Secretary