

Regular Commissioners Meeting  
December 17, 2025

**PRESENT**

**Commissioners:** Dave Lohman, Kirk Damon, Tom Perry

**Chiefs:** Steve Riggs, Tom Miller, John Leander

**Secretary:** Sarah Smith

Chairman called the meeting to order at 7:02 pm.

Motion made and approved to accept the November 19, 2025, minutes as presented.

**PUBLIC COMMENTS:**

**OLD BUSINESS**

1. NERIS update with Adrian Mintz. NERIS is up and running, bugs related to ESO, Adrian is working on them. Anticipate nation-wide blips and challenges at first. Need to finish 2025 NFIRS incidents by end of January.
  - a. Future of paper records: NFIRS lent to paper-form reporting. NERIS obligates us to know how to create digital record directly from incident, with no intermediary paper record. Will require computers at each station for responders to use. Discussion of how responders will complete this post-incident reporting.
  - b. Data migration out of ER: ER should be down by end of Jan. Adrian looking for places for electronically store our ER records in the most secure location, not just a desktop hard drive.

**NEW BUSINESS**

1. **Secretary/Treasurer's Report:** There was a beginning cash balance of \$517,019.01. We had a collective cash increase of \$27,960.67, and a collective cash decrease of \$19,921.53 leaving a balance of \$525,058.15. The reserve fund remains the same at \$220,000.

Motion made and approved to set aside the \$40,000 truck fund.

**CORRESPONDENCE**

**CHIEFS REPORTS**

**Chief Miller:** Continuation Call Monday night from a person on the East Coast alerting us to Tiktok campaign by Station's neighbor complaining about the noise and anti-BESS concerns. PSE has a social media office to take care of it. Also sending HVAC co to swap out unit. Another water rescue. Toned out as A-Sick Person. Christmas run with Santa on 12/24. Hose reel on 536 malfunctioning, nozzle shredded.

**Chief Riggs:** Air station & bottles have been tested, all passed. Sending one guy to District 3 FF1 training. Discussion of county response to flooding, delivery of sand from DEM. One training left in year. A few new folks to train.

Chief Riggs and Captain Stephen Dahl presented information on truck they visited on Key Peninsula, Rosenbauer Mfr model identical to engine Allen Station is interested in acquiring. Discussion of truck. Chief emphasized desire to have volunteers responding on rigs, not responding with bunker gear from home. Presentation included handouts with photos of engine to help discussion. Riggs and Dahl are very satisfied with the suitability of this model, with a couple modification to consider. Discussion of potential surplus values of old 512, 532, 539; of cost and availability of Rosenbauer model. Concern was raised about low response rate of existing engine at station, vs need to have two engines to be fully responsive.

Commissioners decided to table for further discussion.

**Chief Leander:** Hosted District 5 dinner, Santa open house. Annual truck maintenance done Edison and Allen, will go to Samish Station next. 512 at RWC, delayed by floods. Still working through the codes it is indicating. Recall on it as well.

**COMMITTEE REPORTS:**

**GOOD OF THE ORDER:**

**AUDIT OF VOUCHERS**

Proceeded with the audit of the vouchers and paying bills. Motion made, seconded, and passed to approve the utility voucher dated December 3, 2025, in the amount of \$749.06 and submitted on December 5, 2025. Motion made, seconded, and passed to approve all expenses on the voucher dated December 17, 2025 in the amount of \$12,593.49.

Meeting was adjourned at 7:51 pm.

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Tom Perry, Chairman

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Kirk Damon, Commissioner

**Skagit County Fire Protection District**

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**PO Box 116 Bow WA, 98232**

**Allen, Edison, Samish Island**

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David Lohman, Commissioner

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Sarah Smith, Secretary