

Regular Pension Meeting

March 19, 2025

PRESENT

Commissioners: Dave Lohman, Kirk Damon

Secretary: Sarah Smith

Chiefs: John Leander, Steve Riggs, Mike Collins

Absent: Tom Perry

Commissioner Lohman called the meeting to order at 7:00 pm.

Minutes approved for November 20, 2024 Pension Meeting Minutes.

Commissioner signed retirement paperwork for Loren Dahl and Michael Bart.

Meeting was adjourned at 7:04 pm.

Kirk Damon, Commissioner

Tom Perry, Chairman

David Lohman, Commissioner

Sarah Smith, Secretary

Regular Commissioners Meeting
March 19, 2025

PRESENT

Commissioners: Kirk Damon, Dave Lohman

Chiefs: Steve Riggs, John Leander, Tom Miller

Secretary: Sarah Smith

Absent: Tom Perry

Chairman called the meeting to order at 7:08 pm.

Motion made and approved to accept the February 19, 2025, minutes as presented.

PUBLIC COMMENTS:

OLD BUSINESS

NEW BUSINESS

1. **Secretary/Treasurer's Report:** There was a beginning cash balance of \$374,198.83. We had a collective cash increase of \$11,591.70, and a collective cash decrease of \$103,879.70, leaving a balance of \$281,910.83. The reserve fund remains the same at \$220,000.
2. Chief Riggs explained District 5 erroneously didn't receive a letter from Skagit 911 regarding what programs they will integrate with due to the discontinuance of Emergency Reporting. See attached copy of letter. Further discussion of various programs and their variations, i.e. which have modules that would be relevant, and what values they have. Opinions on which program is more appealing, affordable. Most municipal districts going with ESO. Image Trend also a recommended program though it is considerably more expensive. Emergency Networking very familiar to our long-used Emergency Reporting, and mid-range in cost. Chief Riggs also recommended we take in the demos offered by the software companies.
3. Knox Box updates. Stations will submit lists of volunteers needing access to Knox Box to Commissioner Lohman.

Discussion of necessity for third-party data management, regarding government reporting. Uncertainty with National Fire Academy now shut down. NERIS's fate is unknown, and in beta phase. National Fire Academy was helping to build it, so the development has slowed down. Discussion of how the district doesn't engage fully with ESO, though it is a tool.

CORRESPONDENCE

Skagit County Assessor – levy calculations
State Fire Marshal’s Service Area Risk Reduction course
WFCA 2024 annual report, engraved year tab
BEWA annual meeting notice
Dept of Ecology water adjudication notice
CAGE vendor registration

CHIEFS REPORTS

Chief Miller: New compressor was faulty, been returned to Home Depot. One firefighter doing red card training. RSVP’d to HUB training at Sakuma’s facility, will be on the 24th. Matthew at Skagit911 asked for updated radio codes and cell numbers for portable radio holders.

Chief Riggs: Quarter 1 training wrapping up, working on Search & Rescue. Patching, painting walls in training room. Association bought 86” tv to replace projector; mounted that. Removed white board, replaced with mobile 10x4 white board that was donated. Old folding chairs ready to surplus.

Graphic designer has designed new logo for Allen Station, to everyone’s satisfaction.

Skagit911 to share upcoming 4 hour communications class to train radio users on shared language and terminology. They might be able to come out and present in 2 hour increments.

Riggs had 521 NFPA inspected, resulting in considerable punch list. Discussion of findings and costs. Samish will loan 532 to Allen while 521 is in shop to address critical items punch list. Riggs also asked for authority to start researching the replacement of 521. Commissioners agreed Riggs should start exploring options. Reminder it has to have 100% structure fire rating.

Chief Leander: Fire extinguisher training; hose training. Received all new AEDs and distributed to stations. Discussion of what should be do with old units. EMS doesn’t want them back. Sarah will draft a liability waiver on District letter head to accompany donated units. All old units will be gathered at Edison Station to rehome them.

COMMITTEE REPORTS:

GOOD OF THE ORDER: Former volunteer Helen Jones diagnosed with incurable cancer; living wake held last week on Samish Island to show appreciation to her.

AUDIT OF VOUCHERS

Proceeded with the audit of the vouchers and paying bills. Motion made, seconded, and passed to approve the utility voucher dated March 5, 2025, in the amount of \$685.50 and submitted on March 7, 2025. Motion made, seconded, and passed to approve all expenses on the voucher dated March 19, 2025 in the amount of \$31,622.28.

Meeting was adjourned at 7: pm.

Tom Perry, Chairman

Kirk Damon, Commissioner

David Lohman, Commissioner

Sarah Smith, Secretary